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# NASA Procedural Requirements

**NPR 1900.3A**

Effective Date: July 14, 2004

Expiration Date: July 14,  
2009**COMPLIANCE IS MANDATORY**[Printable Format \(PDF\)](#)

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## Subject: Ethics Program Management

**Responsible Office: Office of the General Counsel**

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## Preface

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### P.1 Purpose

This NPR establishes NASA requirements and procedures to implement the Agency Ethics Program, as set forth in NPD 1900.9, Ethics Program Management, and to ensure that NASA complies with Federal and Agency ethics laws, regulations, Executive orders, and directives. To accomplish this consistently among the Centers, the NPR specifically addresses the degree of Headquarters oversight of the Ethics Program and the processes for handling ethics matters consistently, conducting program reviews, and continuing policy development.

### P.2 Applicability

This NPR is applicable to NASA Headquarters and NASA Centers, including Component Facilities.[\[1\]](#)

### P.3 Authority

- a. Section 203(c) of the National Aeronautics and Space Act of 1958, 42 U.S.C. § 2473(c), as amended.
- b. Ethics in Government Act of 1978, 5 U.S.C. App. §§ 101-111, 401-408, 501-505, as amended.
- c. Office of Government Ethics and Executive Agency Ethics Program Responsibilities, 5 Code of Federal Regulations (CFR) part 2638.

### P.4 References

- a. Suitability, Security, and Conduct, 5 U.S.C. §§ 7301 et seq.
- b. Bribery, Graft, and Conflicts of Interest, 18 U.S.C. §§ 201-209, 216.
- c. Principles of Ethical Conduct for Government Officers and Employees, Executive Order 12674 of April 12, 1989, as amended by Executive Order 12731 of October 17, 1990.
- d. Government Ethics Regulations and the Supplemental Standards of Ethical Conduct for Employees of the National Aeronautics and Space Administration, 5 CFR parts 2634-38, 2640, 2641, and 6901.
- e. National Aeronautics and Space Administration Regulations, Standards of Conduct, 14 CFR part 1207.
- f. NPD 1900.9, Ethics Program Management.
- g. NPD 1440.6G, NASA Records Management.
- h. NPR 1441.1D, NASA Records Retention Schedules.

### P.5 Cancellation

NPR 1900.3, Financial Disclosure Reports, dated February 25, 1999.

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**/s/ John G. Mannix**  
**Acting General Counsel**

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